## **SIP MODIFICATION FORM**



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## **SIP** instruction

- SIP modification is applicable for all schemes.
- · SIP modification is required to submit 10 days prior to next SIP date.
- · If the SIP amount is more than OTM amount registered in folio, then investor has to fill the fresh OTM Mandate.
- · Load Structure of the Scheme & Target Schemes as on the date of enrolment of SIP shall be applicable.
- For modification of SIP amount ELSS Tax Saver scheme minimum amount is 500 and for other schemes minimum amount is 1000.
- SIP modification facility will not be available for SIP registered via Exchange and Channel Partners.
- · The broker code for initial SIP registration request will remain the same for SIP modification request.
- SIP modification will not be allowed, if SIP Top-up facility is already availed by the investor.
- If there is a modification in SIP amount then, the unit holder needs to verify limit/ frequency set in existing NACH/OTM mandate. If the SIP instalment post modification, exceeds the maximum amount for debit, then the request to modify SIP instalment amount will be rejected.
- If SIP is Paused investor cannot avail modification facility.
- If investor opts for modification in scheme name only, then new SIP will be registered in the particular folio with no change in existing details like Options, SIP amount, Frequency, SIP date and SIP End date.
- · If investor has given multiple modifications under same folio no. but mentioned incorrect details then complete modification request will be rejected.
- · Countersigned as per the mode of holding registered in the folio(s) is required for any alteration in the form.
- It is Mandatory to write SIP amount in both figures and in words.
- Change of Plan and Change of Broker is not allowed for SIP modification form.
- SIP Modification facility once availed, investor cannot modify the sip details for next 6 months.